

ST. EDWARD'S SCHOOL, SHIMLA

REQUIRED:

No	Post	Teaching Class	Subject	No. of vacancies	Minimum Educational Qualification	Other Requirements
1	Teacher (PGT)	9 - 12	Business Studies	1	Master's degree (Commerce) B.Ed.	Fluent in English, Digital literacy, Teaching Experience
2	Teacher (TGT)	5 - 8	Hindi	1	Bachelor's degree B.Ed. CTET (Paper II)	Fluent in Hindi, Digital literacy, Teaching Experience
3	Teacher (PRT)	1 – 5	English, Hindi, Mathematics	1	Bachelor's degree D.El.Ed CTET (Paper I) 1 post - 1 teacher (teaching all 3 subjects)	Fluent in English and Hindi, digital literacy, Teaching Experience

Note:

- Verification, Written Test, and Interview on 22 November 2025.
- Candidates will be considered only for the above-mentioned posts/vacancies.
- The vacancy ad, along with the recruitment process, is uploaded on the school website and the school notice board.
- It is the candidate's responsibility to contact the school and complete the recruitment process.
- Kindly check the procedural flow.

Selection Procedure

No.	Date	Procedural Flow
1	05 November – 20 November 2025	Online Form and CV submission www.stedwardsshimla.org
2	22 November 2025 Verification and Interview (in the school premises)	1. Reach the school by 08.30 a.m. 2. Verification of documents • Carry a file with a resume, original educational qualification documents, and any significant achievement-related documents 3. Written round (40 minutes) • language proficiency, digital literacy, reasoning ability 4. Interview Panel (20 minutes) • Subject proficiency
3	24 November 2025	• The list of shortlisted candidates will be displayed on the school notice board; the candidates will be informed by email.
3	27 November 2025	• Teaching Demonstration and Interview with shortlisted candidates
4	29 November 2025	• Final list of selected candidates

Contact number: 8626911567 (9.00 a.m. – 3.00 p.m.)

Email: contact@stedwardsshimla.org